

# Terms of Agreement

## General Eligibility for All Prizes

1. To participate in Great Community Give, and qualify for any prize or incentive funds of any kind, nonprofit organizations must meet the following eligibility requirements:
  - a. Eligible organizations are defined as any organization qualified by the IRS as a 501(c)(3).
  - b. Government agencies are not eligible to participate.
  - c. Organizations must be located and serving in one of the following areas: Harrisonburg city and Rockingham County.
  - d. Nonprofit organizations must register on the Great Community Give GiveGab donation platform website **by January 13th, 2019**. You must fill out the GiveGab application by this date.
  - e. Create your nonprofit profile page on the GiveGab donation platform by **February 17th, 2020**. Each participating organization's profile page must include the following information by **February 17th, 2020**:
    - i. Your organization's logo (known as a medium avatar in the system)
    - ii. A summary and description of your organization's purpose and programs
    - iii. An updated donation box (the default language included in the GiveGab template "donate for" must be eliminated or updated with relevant information).
    - iv. Your organization can not be listed in more than THREE search categories (i.e. Animals, Community Development & Civic Affairs, Education)
  - f. Commit to the event by actively participating. The more effort you put in, the more successful you will be.

## General Rules & Information

3. Great Community Give begins on April 22, 2020 at 06:30AM ET and ends at 08:00 PM ET on April 22, 2020.
4. Gifts received prior to April 22, 2020 at 06:30 AM will not be counted toward the day's totals in terms of prize calculations; unless the gift(s) are "early" gifts to be posted through your organization's profile page at <https://www.greatcommunitygive.org> on April 22, 2020. Early gifts will be accepted between April 8th and April 21st.

5. All Great Community Give donations must be made online through the Great Community Give website (<https://www.greatcommunitygive.org>) by credit or debit card ONLY. (Visa, MasterCard, Discover or American Express.) Gifts made via ACH payments will also be accepted.
6. Donors who enter their own credit or debit card information directly on the Great Community Give website are entering his/her data into a **secure PCI compliant** web portal provided by GiveGab. Hosts of Great Community Give assume no liability for credit/debit card information or related information provided by the donor to a third party (e.g. organization staff member or volunteer).
7. Each gift is tax deductible. All donations will be for unrestricted use by the chosen charities unless otherwise specified on the participating organization's profile page description.
8. All donations (not including incentive prizes/grants) are typically paid to the chosen charity within 5-7 business days after the conclusion of the event by the payment processor, Stripe. Nonprofits will NOT receive statements from Stripe as you currently and have been with TSYS.
9. A minimum donation of \$10 is required. There is no maximum per donation. (There is no cap to total amount donated to a nonprofit organization on the GiveGab website on the day of Great Community Give).
10. Organizations cannot donate to themselves.
11. Organizations cannot make a donation on behalf of a donor in lieu of a gift of cash or check.
12. Donations may not be used to pay for anything that might be perceived as a material benefit to the donor including memberships, admission tickets, payments for tuition, payments for event tickets, etc.
13. The Community Foundation of Harrisonburg & Rockingham County is not eligible to receive a giving day grant, prize, or any individual donations from community members.
14. One organization can win multiple **types** of prizes (i.e. Leaderboard prize, Power Hour prize, & Golden Ticket prize).
15. Prizes that are periodically announced throughout the day are final only after verification by GiveGab and The Community Foundation of Harrisonburg and Rockingham County.
16. Power Hour prizes are awarded to the nonprofit that receives the most number of donations or most dollars raised during a specified time period. Prize list and times are provided on [www.greatcommunitygive.org](http://www.greatcommunitygive.org). Power Hour prizes are limited to one per organization.
17. Golden Ticket prizes are limited to ONE per donor.
18. Prizes are exclusive to qualifying nonprofits. The Community Foundation of Harrisonburg and Rockingham County reserves the right to verify qualifying information and revoke, change or award prizes at its discretion.

19. All time-specific prizes are calculated using time-stamped data via GiveGab and verified by The Community Foundation.
20. In the event of a tie for a prize, the prize amount will be split evenly among the organizations that tie.
21. Prizes will be distributed via a grant check to the winning organizations by The Community Foundation of Harrisonburg & Rockingham County. Winning organizations will be notified when their check is ready for pick-up.
22. As with all grants awarded by The Community Foundation of Harrisonburg and Rockingham County, giving day grants are awarded at the discretion of The Community Foundation of Harrisonburg and Rockingham County's Board of Directors. The Board may withhold funds if it believes a participating organization violated the mission, values and guidelines of The Community Foundation of Harrisonburg and Rockingham County and Great Community Give.
23. Early gifts entered by donors from April 8<sup>th</sup> through April 21<sup>st</sup> will be reflected on the leaderboards as soon as they are made. The early gifts will display on the leaderboards when Great Community Give starts at 6:30am

## The Prizes

Thanks to generous sponsors, you can bring even more money to your organization on Great Community Give with the following prizes. Determination of all prize winners will be made solely by The Community Foundation. Nonprofit organizations will be notified by The Community Foundation when the sponsorship pool has been distributed among the multiple prizes.

### **Leaderboard Categories**

#### **Small Leaderboard - Most Dollars Raised**

Donations reflected in this leaderboard include all donations received by eligible organizations via an organization's Great Community Give campaign beginning on April 22, 2020 at 06:30 AM and ending at 08:00 PM on April 22, 2020. Eligible donations MUST be made via [www.greatcommunitygive.org](http://www.greatcommunitygive.org).

To be eligible to participate in the Small Leaderboard – Most Dollars Raised leaderboard an organization must:

- Submit an electronic copy of their respective organization's most recent Form 990 to your GiveGab account.
- To determine the Leaderboard categories, we reviewed the financial information that was submitted for each organization and determined thresholds that divided the Leaderboards into two similar-sized buckets. The Small Leaderboard consists of

organizations that have revenues or expenses below \$500,000.

**First Place:** \$ TBD prize to the nonprofit with the most dollars raised

**Second Place:** \$ TBD prize to the nonprofit with the second most dollars raised

**Third Place:** \$ TBD prize for the nonprofit with the third most dollars raised

### **Medium to Large Leaderboard - Most Dollars Raised**

Donations reflected in this leaderboard include all donations received by eligible organizations via an organization's Great Community Give campaign beginning on April 22, 2020 at 06:30 AM and ending at 08:00 PM on April 22, 2020. Eligible donations MUST be made via [www.greatcommunitygive.org](http://www.greatcommunitygive.org).

To be eligible to participate in the Medium – Most Dollars Raised leaderboard an organization must:

- Submit an electronic copy of their respective organization's most recent Form 990 to your GiveGab account.
- To determine the Leaderboard categories, we reviewed the financial information that was submitted for each organization and determined thresholds that divided the Leaderboards into two similar-sized buckets. The Medium to Large Leaderboard consists of organizations that have revenues or expenses over \$500,000.

**First Place:** \$ TBD prize to the nonprofit with the most dollars raised

**Second Place:** \$ TBD prize to the nonprofit with the second most dollars raised

**Third Place:** \$ TBD prize for the nonprofit with the third most dollars raised

### **Small Leaderboard – Greatest Number of Donors**

The number of donors reflected in this leaderboard include all donations received by eligible organizations via an organization's Great Community Give campaign beginning on April 22, 2020 at 06:30 AM and ending at 08:00 PM on April 22, 2020. Eligible donations MUST be made via [www.greatcommunitygive.org](http://www.greatcommunitygive.org).

To be eligible to participate in the Small Leaderboard – Greatest Number of Donors leaderboard an organization must:

- Submit an electronic copy of their respective organization's most recent Form 990 to your GiveGab account.
- To determine the Leaderboard categories, we reviewed the financial information that was submitted for each organization and determined thresholds that divided the

Leaderboards into two similar-sized buckets. The Small Leaderboard consists of organizations that have revenues or expenses below \$500,000.

**First Place:** \$ TBD prize to the nonprofit with the most dollars raised

**Second Place:** \$ TBD prize to the nonprofit with the second most dollars raised

**Third Place:** \$ TBD prize for the nonprofit with the third most dollars raised

### **Medium to Large Leaderboard – Greatest Number of Donors**

The number of donors reflected in this leaderboard include all donations received by eligible organizations via an organization's Great Community Give campaign beginning on April 22, 2020 at 06:30 AM and ending at 08:00 PM on April 22, 2020. Eligible donations MUST be made via [www.greatcommunitygive.org](http://www.greatcommunitygive.org).

To be eligible to participate in the Medium – Greatest Number of Donors leaderboard an organization must:

- Submit an electronic copy of their respective organization's most recent Form 990 to your GiveGab account.
- To determine the Leaderboard categories, we reviewed the financial information that was submitted for each organization and determined thresholds that divided the

Leaderboards into two similar-sized buckets. The Medium to Large Leaderboard consists of organizations that have revenues or expenses over \$500,000.

**First Place:** \$ TBD prize to the nonprofit with the most dollars raised

**Second Place:** \$ TBD prize to the nonprofit with the second most dollars raised

**Third Place:** \$ TBD prize for the nonprofit with the third most dollars raised

### **Golden Tickets**

Throughout Great Community Give, Golden Tickets will be awarded on an alternating hourly basis to spur more giving. During specified times, as outlined below, a donor will be randomly selected during that hour and that donor's gift to a nonprofit will be enhanced by \$ TBD. The \$ TBD Golden Ticket will be paid to the nonprofit after Great Community Give is over. The Golden Ticket prize will not be counted towards the final total dollars raised by any nonprofit that receives the enhancement. Golden tickets are limited to ONE per donor. Golden Tickets are limited to ONE per organization.

### **Golden Ticket Prize Schedule:**

6:00 – 7:00 a.m.

8:00 – 9:00 a.m.

10:00 - 11:00 a.m.

2:00 – 3:00 p.m.

4:00 -5:00 p.m.

6:00 -7:00 p.m.

**\*\*\*Please note this is a tentative schedule for Golden Ticket prizes and subject to change.**

### **Power Hours**

Power Hours reward the nonprofit that receives the most donations in any given hour. For selected hours, the nonprofit that receives the most donations will be awarded \$ TBD. The Power Hour prize will not be counted towards the final total dollars raised by any nonprofit that receives the enhancement. Power hour prizes are limited to ONE per organization.

### **Power Hour Prize Schedule:**

*7:00 – 8:00 a.m. Sunrise Special Prize - Greatest Number of Donors*

*9:00 – 10:00 a.m. Coffee Hour Prize - Most Dollars Raised*

*11:00 a.m. – 12:00 p.m. Brunch Time Prize - Greatest Number of Donors*

*12:00 – 1:00 p.m. Lunch Break Prize - Most Dollars Raised*

*1:00 – 2:00 p.m. Matinee Prize - Greatest Number of Donors*

*3:00 – 4:00 p.m. Tea Time Prize - Most Dollars Raised*

*5:00 – 6:00 p.m. Rush Hour Prize - Greatest Number of Donors*

*7:00 – 8:00 p.m. Finish Line Prize - Most Dollars Raised*

**\*\*\*Please note this is a tentative schedule for Power Hour prizes and subject to change.**

## **Additional Incentive Prizes**

### **100% Board Member Giving Prize Challenge**

Get every current board member of your nonprofit organization to make a donation to your organization's Great Community Give profile page beginning on April 22, 2020 at 06:30AM and ending at 04:00 PM on April 22, 2020, and your organization will receive an entry to win a \$ TBD

incentive prize. (Eligible donations MUST be made via [www.greatcommunitygive.org](http://www.greatcommunitygive.org).) There is ONLY ONE BOARD MEMBER PRIZE.

Your organization MUST complete the following items in order to be eligible for the Board Member prize:

- 1) Send an electronic copy of your current board list including their emails to Amanda Bomfim ([amanda@tcfhr.org](mailto:amanda@tcfhr.org)) by April 1, 2020 for The Community Foundation's verification process.
- 2) Board Members of your organization will be able to indicate this information in the donation process

A winner will be randomly selected and announced at the Great Community Give Awards Event.

## PLEASE SIGN:

By signing below, I acknowledge that I have fully read and understood the above Great Community Give Rules. I acknowledge the policies and procedures in its entirety and agree to abide by them. I recognize that depending on circumstances, the policies and procedures in this document may change over time. I understand that if I have any questions or concerns about this document, it is my responsibility to discuss this with The Community Foundation staff.

NOTE: Nonprofit organizations will be disqualified for any prize money if they do not adhere to these rules.

Name(Print): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_