

## Offline Donation Form

This form is used to keep record of offline gifts (cash or check only) to support participating nonprofit organizations of Great Community Give. See terms for offline donations at end of form.

### Donor Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Total Amount of Gift \$ \_\_\_\_\_

Source of Gift (check one)

Cash

Denominations: \$100 \_\_\_\_\_ \$50 \_\_\_\_\_ \$20 \_\_\_\_\_ \$10 \_\_\_\_\_ \$5 \_\_\_\_\_ \$1 \_\_\_\_\_

Check(s) made payable directly to nonprofit organization

I want my gift to benefit the participating nonprofit organization below:

Organization Name: \_\_\_\_\_

Anonymous

Yes

No

First Time Donor

Yes

No

## Gift Delivery

For cash and check gifts, please send DIRECTLY to participating nonprofit organization(s) of your choice. Checks must be made payable to the participating nonprofit. Please write 'Great Community Give' in the memo line of the check. For any questions, please contact the nonprofit organization to whom you are giving to.

## Terms

The Community Foundation of Harrisonburg and Rockingham County will allow offline donations in 2021 as part of Great Community Give, provided that participating organizations and their donors follow these policies:

(1) Offline gifts must be at least \$10. There is no maximum of gift amount.

(2) Gifts must be received and entered by the participating nonprofit organization by **8pm on Wednesday, April 21, 2021.**

(3) Please write 'Great Community Give' in the memo line for check donations.

(4) Donors will receive a tax acknowledgment for their cash or check gift from the nonprofit organization.

(5) Offline gifts will appear on the nonprofit organization's page and leaderboard of Great Community Give as nonprofits enter them into the system.

(6) Cash and check gifts will be eligible for Leaderboard and Board Member Prizes ONLY.

Any questions may be referred to the participating nonprofit organization to whom you are donating or you may call The Community Foundation of Harrisonburg and Rockingham County at (540)432-3863.

Donor Signature \_\_\_\_\_

Date \_\_\_\_\_

Signatures of nonprofit employees accepting gift

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_