

# OFFLINE DONATION FORM



This form is used to keep record of offline gifts (cash or check only) to support participating nonprofit organizations of Great Community Give. This form can be filled by either the donor or nonprofit. *See terms on second page.*

## Donor Information :

Full Name :

Address (Street, City, State, Zip Code) :

Phone Number :

E-Mail :

## Gift Information :

This gift will benefit the participating nonprofit organization below :

Organization Name :

Total Amount of Gift (minimum is \$10) :

\$

Source of Gift (check one) :

Cash : Denominations: \$100\_\_\_\_\_ \$50\_\_\_\_\_ \$20\_\_\_\_\_ \$10\_\_\_\_\_ \$5\_\_\_\_\_ \$1\_\_\_\_\_

Check(s) made payable directly to nonprofit organization

Today's Date :

## Questions for the Donor :

1. Privacy Options

Display Donor's Name on the website

Yes  No

Display Donation Amount on the website

Yes  No

2. Are you a first-time donor of this organization?

Yes  No

3. (Optional) Please share an encouraging message for the nonprofit organization

For cash and check gifts, please send DIRECTLY to participating nonprofit organization(s) of your choice. Checks must be made payable to the participating nonprofit. Please write 'Great Community Give' in the memo line of the check. For any questions, please contact the nonprofit organization to whom you are giving to.

## TERMS:

The Community Foundation of Harrisonburg and Rockingham County will allow offline donations in 2023 as part of Great Community Give, provided that participating organizations and their donors follow these policies:

(1) Offline gifts must be at least \$10. There is no maximum of gift amount.

(2) Gifts must be received and entered by the participating nonprofit organization by **8pm on Wednesday, April 19, 2023.**

(3) Please write 'Great Community Give' in the memo line for check donations.

(4) Donors will receive a tax acknowledgment for their cash or check gift from the nonprofit organization.

(5) Offline gifts will appear on the nonprofit organization's page and leaderboard of Great Community Give as nonprofits enter them into the system.

(6) Cash and check gifts will be eligible for Leaderboard and Board Member Prizes ONLY.

Any questions may be referred to the participating nonprofit organization to whom you are donating or you may call The Community Foundation of Harrisonburg and Rockingham County at (540)432-3863.

Donor's Signature (if this form is being filled out by the donor)

Nonprofit's Signature (if this form is being filled out by the nonprofit)

Thank you for giving back to Harrisonburg and Rockingham County!  
Visit [www.greatcommunitygive.org](http://www.greatcommunitygive.org) for more information.