THE GIVING PARTNER

CHECKLIST
(Revised April 13, 2021)

This checklist will help you to provide the necessary content for your profile in order to have an **Approved/Current** status.

- First, click here to login to your organization's profile.
- Next, utilize the appropriate column below to complete your work:
  - **Blue column** for organizations that **don't yet have a profile**
  - **Yellow column** for organizations that **already have a profile**
- After your work is **fully** completed, click **SUBMIT PROFILE FOR REVIEW** (top right of profile). Please **DO NOT** submit a *partially* completed or *partially* updated profile!
- If you encounter any technology issues, need clarification, or help uploading documents, click the **Blue Chat Bubble** (bottom right of website) to connect with the Customer Success Team!

Organizations That **Don't Yet** Have a Profile	Organizations That **Already** Have a Profile
All **REQUIRED** fields must be completed in order to have an Approved/CURRENT status.	Fields below denoted as **KEY UPDATE** must be updated **when documents/content have expired or are due (this occurs on different dates throughout each year)**, in order to maintain an Approved/CURRENT status. For all other fields, please refresh/update these as needed.

PROFILE SETUP Tab

❑ Tagline	❑ Tagline
❑ Website	❑ Website
❑ Logo	❑ Logo
❑ Causes	❑ Causes
❑ Cover Photo	❑ Cover Photo
❑ Tell Your Story	❑ Tell Your Story
❑ Video (optional)	❑ Video (optional)

OVERVIEW Tab

❑ Mission	❑ Needs
❑ Background	❑ **KEY UPDATE** Accomplishments
❑ Needs	❑ **KEY UPDATE** Goals
❑ Accomplishments	
❑ Goals	
❑ Areas Served - Overall Organization	

Organizations That **Don't Yet** Have a Profile	Organizations That **Already** Have a Profile

LEGAL, PLANNING & POLICIES Tab

❑ Year of Incorporation
❑ Tax Exempt Status
❑ Tax Status
❑ Federal Employer/Tax Identification Number (EIN)
❑ Organization Doing Business As (DBA)
❑ IRS 501(c)(3) Letter of Determination
❑ State Charitable Solicitations Permit (*below is an example of what this looks like*). Contact the State of Florida Dept of Agriculture at 800-435-7352 and request this be EMAILED to you.

❑ Organization Doing Business As DBA) (if applicable)
❑ **KEY UPDATE** State Charitable Solicitations Permit (*below is an example of what this looks like*). If organization meets exemption requirements, you must still upload Exemption Letter. Contact the State of Florida Dept of Agriculture at 800-435-7352 and request this be EMAILED to you, or go to https://www.freshfromflorida.com/Business-Services/Solicitation-of-Contributions. If replacing an expired Permit, delete the expired permit first, then upload the current permit.

❑ Conflict of Interest Policy
❑ Primary Organization Type and Sub-Type
❑ Addresses
❑ Awards, Affiliations, Accreditations & Collaborations (optional)
❑ Secondary Organization Type and Sub-Type (optional)
❑ Fundraising Plan (optional)
❑ Communications Plan (optional)
❑ Strategic Plan (optional)
❑ Continuity of Operations Plan (optional)
❑ Management Succession Plan (optional)
❑ Nondiscrimination Policy (optional)
❑ Directors & Officers (D&O) Insurance Policy (optional)
❑ Whistleblower Policy
❑ Organization Policies & Procedures (optional)
❑ Policy Against Compensation for Fundraising Consultants

❑ Addresses
❑ Awards, Affiliations, Accreditations & Collaborations (optional)
❑ Fundraising Plan (optional)
❑ Communications Plan (optional)
❑ Strategic Plan (optional)
❑ Continuity of Operations Plan (optional)
❑ Management Succession Plan (optional)
❑ Nondiscrimination Policy (optional)
❑ Directors & Officers (D&O) Insurance Policy (optional)
❑ Whistleblower Policy
❑ Organization Policies & Procedures (optional)
❑ Policy Against Compensation for Fundraising Consultants

Organizations That **Don't Yet** Have a Profile	Organizations That **Already** Have a Profile

FINANCIALS Tab

Organizations That **Don't Yet** Have a Profile	Organizations That **Already** Have a Profile
❏ Current Fiscal/Calendar Year **Start** Date ❏ Current Fiscal/Calendar Year **End** Date ❏ Projected Annual Revenue ❏ Projected Annual Expenses	❏ **KEY UPDATE** Current Fiscal/Calendar Year S**t**art Date ❏ **KEY UPDATE** Current Fiscal/Calendar Year **End** Date ❏ **KEY UPDATE** Projected Annual Revenue ❏ **KEY UPDATE** Projected Annual Expenses
❏ IRS Form 990 for 2019, 2018, and 2017 (and 2020 if you have this ready)	❏ **KEY UPDATE** IRS Form 990 for 2019, 2018, and 2017 (and 2020 if you have this ready)
Instructions: **Must upload 990, 990-EZ , 990-N, or 990-PF** (REMOVE SCHEDULE B DONOR NAMES) **unless IRS determines organization is Exempt.** If **IRS indicates** that organization has **religious, educational, or other Exemption** (see your IRS 501(c)(3) Letter of Determination to verify), **then skip this 990 section.** If organization has less than three years of 990s, enter the most recent year(s) that you do have.	Instructions: **Must upload 990, 990-EZ , 990-N, or 990-PF** (REMOVE SCHEDULE B DONOR NAMES) **unless IRS determines organization is Exempt.** If **IRS indicates** that organization has **religious, educational, or other Exemption** (see your IRS 501(c)(3) Letter of Determination to verify), **then skip this 990 section.** If organization has less than three years of 990s, enter the most recent year(s) that you do have.
❏ Financial Statements or Audit for 2019, 2018, and 2017 (and 2020 if you have this ready)	❏ **KEY UPDATE** Financial Statements or Audit for 2019, 2018, and 2017 (and 2020 if you have this ready)
Instructions: **If organization files 990-N, or if IRS indicates that organization has religious, educational, or other Exemption** (see your IRS 501(c)(3) Letter of Determination to verify), you **must upload both Profit & Loss Statement AND Balance Sheet.** If organization has **Audited** Financial Statements, upload these. If organization has less than three years of financials, enter the most recent year(s) that you do have.	Instructions: **If organization files 990-N, or if IRS indicates that organization has religious, educational, or other Exemption** (see your IRS 501(c)(3) Letter of Determination to verify), you **must upload both Profit & Loss Statement AND Balance Sheet.** If organization has **Audited** Financial Statements, upload these. If organization has less than three years of financials, enter the most recent year(s) that you do have.
❏ Endowment ❏ Credit Line ❏ Reserve Fund ❏ Capital Campaign	❏ Endowment ❏ Credit Line ❏ Reserve Fund ❏ Capital Campaign
Financials (Historical)	**Financials (Historical)**
❏ Financial Year (**add new columns** for 2019, 2018, 2017; and also 2020 if you have this ready) ❏ Total Revenue	❏ **KEY UPDATE** Financial Year (**add new column** for 2019; and also 2020 if you have this ready) ❏ **KEY UPDATE** Total Revenue
Instructions: From 990: Part I, Line 12. From 990-EZ: Part I, Line 9. Or, from your accounting records.	Instructions: From 990: Part I, Line 12. From 990-EZ: Part I, Line 9. Or, from your accounting records.

Organizations That **Don't Yet** Have a Profile	Organizations That **Already** Have a Profile
❏ Total Expenses	❏ **KEY UPDATE** Total Expenses
Instructions: From 990: Part I, Line 18. From 990-EZ: Part I, Line 17. Or, from your accounting records.	*Instructions: From 990: Part I, Line 18. From 990-EZ: Part I, Line 17. Or, from your accounting records.*
❏ Total Contributions & Grants Received	❏ **KEY UPDATE** Total Contributions & Grants Received
Instructions: From 990: Part I, Line 8. From 990-EZ: Part I, Line 1. Or, from your accounting records.	*Instructions: From 990: Part I, Line 8. From 990-EZ: Part I, Line 1. Or, from your accounting records.*
❏ *These subcategories should sum up to the above **Total Contributions & Grants Received***: Foundation & Corporate Contributions, Federal Contributions, State Contributions, Local Contributions, Unspecified Contributions, Individual Contributions, Indirect Public Support	❏ *These subcategories should sum up to the above **Total Contributions & Grants Received***: Foundation & Corporate Contributions, Federal Contributions, State Contributions, Local Contributions, Unspecified Contributions, Individual Contributions, Indirect Public Support
Instructions: From 990: Part I, Line 8. From 990-EZ: Part I, Line 1. Or, from your accounting records.	*Instructions: From 990: Part I, Line 8. From 990-EZ: Part I, Line 1. Or, from your accounting records.*
❏ Program Service Revenue	❏ **KEY UPDATE** Program Service Revenue
Instructions: From 990: Part I, Line 9. From 990-EZ: Part I, Line 2. Or, from your accounting records.	*Instructions: From 990: Part I, Line 9. From 990-EZ: Part I, Line 2. Or, from your accounting records.*
❏ Investment Income	❏ **KEY UPDATE** Investment Income
Instructions: From 990: Part I, Line 10. From 990-EZ: Part I, Line 4. Or, from your accounting records.	*Instructions: From 990: Part I, Line 10. From 990-EZ: Part I, Line 4. Or, from your accounting records.*
❏ Membership Dues, Special Events Revenue, Revenue In-Kind, Other Revenue	❏ Membership Dues, Special Events Revenue, Revenue In-Kind, Other Revenue
Instructions: From 990: Part I, Line 11. From 990-EZ: Part I, Line 3,5c,6d,7c and 8. Or, from your accounting records.	*Instructions: From 990: Part I, Line 11. From 990-EZ: Part I, Line 3,5c,6d,7c and 8. Or, from your accounting records.*
❏ Expenses - Administration	❏ **KEY UPDATE** Expenses - Administration
Instructions: From 990: Part IX, Line 25(C). From 990-EZ or 990-N: This breakdown is not shown so this must come from your accounting records.	*Instructions: From 990: Part IX, Line 25(C). From 990-EZ or 990-N: This breakdown is not shown so this must come from your accounting records.*
❏ Expenses - Program	❏ **KEY UPDATE** Expenses - Program
Instructions: From 990: Part IX, Line 25(B). From 990-EZ or 990-N: This breakdown is not shown so this must come from your accounting records.	*Instructions: From 990: Part IX, Line 25(B). From 990-EZ or 990-N: This breakdown is not shown so this must come from your accounting records.*
❏ Expenses - Fundraising	❏ **KEY UPDATE** Expenses - Fundraising
Instructions: From 990: Part IX, Line 25(D). From 990-EZ or 990-N: This breakdown is not shown so this must come from your accounting records.	*Instructions: From 990: Part IX, Line 25(D). From 990-EZ or 990-N: This breakdown is not shown so this must come from your accounting records.*
❏ Expenses - Affiliate Payments	❏ **KEY UPDATE** Expenses - Affiliate Payments
Instructions: From 990, or, from your accounting records.	*Instructions: From 990, or, from your accounting records.*

Organizations That **Don't Yet** Have a Profile	Organizations That **Already** Have a Profile
❏ Total Assets	❏ **KEY UPDATE** Total Assets
Instructions: From 990: Part I, Line 20. From 990-EZ: Part II, Line 25. Or, from your accounting records.	*Instructions: From 990: Part I, Line 20. From 990-EZ: Part II, Line 25. Or, from your accounting records.*
❏ Current Liabilities, Long Term Liabilities	❏ **KEY UPDATE** Current Liabilities, Long Term Liabilities
Instructions: From 990: Part I, Line 21. From 990-EZ: Part II, Line 26. Or, from your accounting records.	*Instructions: From 990: Part I, Line 21. From 990-EZ: Part II, Line 26. Or, from your accounting records.*
❏ Net Assets	❏ **KEY UPDATE** Net Assets
Instructions: From 990: Part I, Line 22. From 990-EZ: Part II, Line 27. Or, from your accounting records.	*Instructions: From 990: Part I, Line 22. From 990-EZ: Part II, Line 27. Or, from your accounting records.*

GOVERNANCE Tab

❏ Board Chair – **Term Begins & Term Ends** ❏ Board Members (all others)	❏ **KEY UPDATE** Board Chair – **Term Begins & Term Ends** ❏ **KEY UPDATE** Board Members (all others)
*Instructions: List **all** other board members.* *For **Company Affiliation**, enter: Community Volunteer, Retired, or Name of **Other** Organization where board member is employed.*	*Instructions: Update board members.* *For **Company Affiliation**, enter: Community Volunteer, Retired, or Name of **Other** Organization where board member is employed.*
❏ Number of Board Meetings Held in Prior Fiscal/Calendar Year ❏ Board Meeting Attendance %	❏ **KEY UPDATE** Number of Board Meetings Held in Prior Fiscal/Calendar Year ❏ **KEY UPDATE** Board Meeting Attendance %
Click this link to easily calculate this %: [Board Meeting Attendance Calculator](#)	*Click this link to easily calculate this %: [Board Meeting Attendance Calculator](#)*
❏ Board Term Length & Limits ❏ Board Members Making Monetary Contributions ❏ Board Members Making In-Kind Contributions ❏ Are You Currently Seeking Board Members ❏ Board Demographics ❏ Standing Committees	❏ Board Term Length & Limits ❏ Board Members Making Monetary Contributions ❏ Board Members Making In-Kind Contributions ❏ Are You Currently Seeking Board Members ❏ **KEY UPDATE** Board Demographics ❏ Standing Committees
Instructions: Refer to Appendix (page i) of this document for acceptable choices to select from	*Instructions: Refer to Appendix (page i) of this document for acceptable choices to select from*

MANAGEMENT & VOLUNTEERS Tab

❏ Management & Volunteer Statistics ❏ CEO/Executive Director	❏ **KEY UPDATE** Management & Volunteer Statistics ❏ CEO/Executive Director
*Instructions: If this individual is not **paid** in **this** position (i.e., board member is **acting** as the ED but is not paid), enter **No Executive** in the FIRST NAME field and **Director** in the LAST NAME field*	*Instructions: If this individual is not **paid** in **this** position (i.e., board member is **acting** as the ED but is not paid), enter **No Executive** in the FIRST NAME field and **Director** in the LAST NAME field*

Organizations That **Don't Yet** Have a Profile	Organizations That **Already** Have a Profile

PROGRAMS Tab

*Enter data for **at least one** local, active program (ideally in existence for at least six months). At least one program is required to have a profile.*	*Update current programs, add new programs. Must have **at least one** local, active program (in existence for at least six months) in order to have a profile.*
❑ Program Name ❑ Program Description *Instructions: Limit this to as few paragraphs as possible, while still conveying a clear description*	❑ Program Name ❑ Program Description *Instructions: Limit this to as few paragraphs as possible, while still conveying a clear description*
❑ Program Start Year ❑ Program Costs (Annual) ❑ Program Category, Program Sub-Category *Instructions: Refer to Appendix (page i) of this document for acceptable choices to select from*	❑ Program Start Year ❑ **KEY UPDATE** Program Costs (Annual) ❑ Program Category, Program Sub-Category *Instructions: Refer to Appendix (page i) of this document for acceptable choices to select from*
❑ Population Served 1, 2, and/or 3	❑ Population Served 1, 2, and/or 3
❑ Program Areas Served ❑ Population Served Description ❑ Number Served Last year ❑ Projected Number Served This Year ❑ What Outcomes do You Seek for Participants ❑ How is the Extent of Outcome Achievement Confirmed *Instructions: Include the kinds of information you use and how you obtain the information. Consider both objective information (data independent of opinions) and subjective information (participants share how the program helped them to change).*	❑ Program Areas Served ❑ Population Served Description ❑ **KEY UPDATE** Number Served Last Year ❑ **KEY UPDATE** Projected Number Served This Year ❑ What Outcome(s) do You Seek for Participants ❑ How is the Extent of Outcome Achievement Confirmed *Instructions: Include the kinds of information you use and how you obtain the information. Consider both objective information (data independent of opinions) and subjective information (participants share how the program helped them to change).*
❑ Define the Outcomes Achieved in the Last Completed Year of this Program *Instructions: Provide details and include measurable results. Include the year covered, the number participating/served who achieved the outcomes (as compared to the number of overall participating/served), and any broader outcomes achieved (for example, other gains that were realized for those participating/served included gains that spread to other persons, or gains at a neighborhood/community level).*	❑ **KEY UPDATE** Define the Outcomes Achieved in the Last Completed Year of this Program. *Instructions: Provide details and include measurable results. Include the year covered, the number participating/served who achieved the outcomes (as compared to the number of overall participating/served), and any broader outcomes achieved (for example, other gains that were realized for those participating/served included gains that spread to other persons, or gains at a neighborhood/community level).*

MANAGE ORGANIZATION (left sidebar)

❑ ADD ADMINISTRATOR – Add any additional administrators **authorized** to make edits	❑ ADD/REMOVE ADMINISTRATOR – Add any additional administrators **authorized** to make edits; remove any administrators as needed

APPENDIX

For the specific fields under the Governance, Programs, and Legal, Planning & Policies tabs, select your answers from the lists below that best describe your organization.

GOVERNANCE Tab
FIELD: Standing Committees
*Select and enter **all** that apply and separate each with a comma*

- Building
- By-laws
- Campus Planning and Development
- Capital Campaign
- Communications / Promotion / Publicity / Public Relations
- Community Outreach / Community Relations
- Development / Fund Development / Fund Raising / Grant Writing / Major Gifts
- Donor Services
- Education
- Endowment

- Executive
- Finance
- Fiscal Affairs
- Housing and Community Development
- Human Resources / Personnel
- Human Resources / Personnel and Finance and Marketing and Nominating and By-laws
- Institutional Advancement
- Investment
- Legislative
- Management
- Marketing

- Membership
- Nominating
- Operations
- Parents
- Personnel
- Production
- Program / Program Planning
- Project Oversight
- Scholarship
- Scientific Advisory
- Special Events (Golf Tournament, Walk / Run, Auction, Dinner / Gala)

LEGAL, PLANNING & POLICIES Tab & PROGRAMS Tab
FIELDS: Organization Type & Sub-Type; Program Category & Sub-Category
The NTEE Classification System (developed by the National Center for Charitable Statistics).
*Select and enter **one** Primary **and one** Sub-Type. Examples: D Animal Related (primary) and D33 Fisheries (sub-type); an organization coded as D33 will come up when someone searches for "fisheries."*

A Arts, Culture, and Humanities

A01 Alliance/Advocacy Organizations
A02 Management & Technical Assistance
A03 Professional Societies & Associations
A05 Research Institutes and/or Public Policy Analysis
A11 Single Organization Support
A12 Fundraising and/or Fund Distribution
A19 Nonmonetary Support N.E.C.*
A20 Arts, Cultural Organizations—Multipurpose
A23 Cultural/Ethnic Awareness
A25 Arts Education/Schools
A26 Arts Council/Agency
A30 Media, Communications Organizations
A31 Film, Video
A32 Television
A33 Printing, Publishing
A34 Radio

A40 Visual Arts Organizations
A50 Museums & Museum Activities
A51 Art Museums
A52 Children's Museums
A54 History Museums
A56 Natural History, Natural Science Museums
A57 Science & Technology Museum
A60 Performing Arts
A61 Performing Arts Centers
A62 Dance
A63 Ballet
A65 Theater
A68 Music
A69 Symphony Orchestras
A6A Opera
A6B Singing Choral
A6C Music Groups, Bands, Ensembles
A6E Performing Arts Schools
A70 Humanities Organizations
A80 Historical Societies and Related Activities
A84 Commemorative Events

A90 Arts Service Activities/Organizations
A99 Other Art, Culture, Humanities Organizations/Services N.E.C.*

B Educational Institutions

B01 Alliance/Advocacy Organizations
B02 Management & Technical Assistance
B03 Professional Societies & Associations
B05 Research Institutes and/or Public Policy Analysis
B11 Single Organization Support
B12 Fundraising and/or Fund Distribution
B19 Nonmonetary Support N.E.C.*
B20 Elementary, Secondary Ed
B21 Kindergarten, Nursery Schools, Preschool, Early Admissions
B24 Primary/Elementary School
B25 Secondary/High School

B28 Special Ed Institutions/ Schools for Visually or Hearing Impaired, Learning Disabled
B30 Vocational Technical
B40 Higher Ed Institutions
B41 Community/Jr. College
B42 Undergraduate College (4-year)
B43 University or Technological
B50 Graduate, Professional (Separate Entities)
B60 Adult, Continuing Ed
B70 Libraries, Library Science
B80 Student Services and Organizations
B82 Scholarships, Student Financial Aid, Awards
B83 Student Sororities, Fraternities
B84 Alumni Associations
B90 Educational Services and Schools—Other
B92 Remedial Reading, Reading Encouragement
B94 Parent Teacher Group
B99 Education N.E.C.*

C Environmental Quality Protection, Beautification

C01 Alliance/Advocacy Organizations
C02 Management & Technical Assistance
C03 Professional Societies & Associations
C05 Research Institutes and/or Public Policy Analysis
C11 Single Organization Support
C12 Fundraising and/or Fund Distribution
C19 Nonmonetary Support N.E.C.*
C20 Pollution Abatement and Control Services
C27 Recycling
C30 Natural Resource Conservation and Protection
C32 Water Resource, Wetlands Conservation & Management
C34 Land Resources Conservation
C35 Energy Resources Conservation & Development
C36 Forest Conservation
C40 Botanical, Horticultural, and Landscape Services
C41 Botanical Gardens, Arboreta and Botanical Organizations
C42 Garden Club, Horticultural Programs

C50 Environmental Beautification
C60 Environmental Education and Outdoor Survival Programs
C99 Environmental Quality Protection and Beautification N.E.C.*

D Animal related

D01 Alliance/Advocacy Organizations
D02 Management & Technical Assistance
D03 Professional Societies & Associations
D05 Research Institutes and/or Public Policy Analysis
D11 Single Organization Support
D12 Fundraising and/or Fund Distribution
D19 Nonmonetary Support N.E.C.*
D20 Animal Protection and Welfare (includes Humane Societies and SPCAs)
D30 Wildlife Preservation/Protection
D31 Protection of Endangered Species
D32 Bird Sanctuary/Preserve
D33 Fisheries
D34 Wildlife Sanctuary/Refuge
D40 Veterinary Services
D50 Zoo, Zoological Society
D60 Other Services, Specialty Animals
D61 Animal Training/Behavior
D99 Animal Related Activities N.E.C.*

E Health—General & Rehabilitative

E01 Alliance/Advocacy Organizations
E02 Management & Technical Assistance
E03 Professional Societies & Associations
E05 Research Institutes and/or Public Policy Analysis
E11 Single Organization Support
E12 Fundraising and/or Fund Distribution
E19 Nonmonetary Support N.E.C.*
E20 Hospitals and Primary Medical Care Facilities
E21 Community Health Systems
E22 Hospital (General)
E24 Hospital (Specialty)
E30 Health Treatment Facilities (Primarily Outpatient)
E31 Group Health Practice (HMOs)
E32 Ambulatory Health Center, Community Clinic

E40 Reproductive Health Care Facilities and Allied Services
E42 Family Planning Centers
E50 Rehabilitative Medical Services
E60 Health Support Services
E61 Blood Supply Related
E62 Ambulance/Emergency Transport
E65 Organ and Tissue Bank
E70 Public Health Programs
E80 Health (General and Financing)
E86 Patient Services—Entertainment, Recreation
E90 Nursing Services General (includes Candy Stripers)
E91 Nursing, Convalescent (Geriatric and Nursing)
E92 Home Health Care (includes Visiting Nurse Associations)
E99 Health—General & Rehabilitative N.E.C.*

F Mental Health, Crisis Intervention

F01 Alliance/Advocacy Organizations
F02 Management & Technical Assistance
F03 Professional Societies & Associations
F05 Research Institutes and/or Public Policy Analysis
F11 Single Organization Support
F12 Fundraising and/or Fund Distribution
F19 Nonmonetary Support N.E.C.*
F20 Alcohol, Drug, and Substance Abuse, Dependency, Prevention & Treatment
F21 Alcohol, Drug Abuse (Prevention Only)
F22 Alcohol, Drug Abuse (Treatment Only)
F30 Mental Health Treatment
F31 Psychiatric, Mental Health Hospital
F32 Community Mental Health Center
F33 Group Home, Residential Treatment Facility—Mental Health Related
F40 Hot Line, Crisis Intervention
F42 Rape Victim Services
F50 Addictive Disorders
F52 Smoking
F53 Eating Disorder
F54 Gambling
F60 Counseling Support Groups
F70 Mental Health Disorders

F80 Mental Health Associations—Multipurpose
F99 Other Mental Health, Crisis Intervention N.E.C.*

G Disease, Disorders, Medical Disciplines

G01 Alliance/Advocacy Organizations
G02 Management & Technical Assistance
G03 Professional Societies & Associations
G05 Research Institutes and/or Public Policy Analysis
G11 Single Organization Support
G12 Fundraising and/or Fund Distribution
G19 Nonmonetary Support N.E.C.*
G20 Birth Defects, Genetic Diseases
G25 Down's Syndrome
G30 Cancer
G40 Diseases of Specific Organs
G41 Eye Diseases, Blindness, & Vision Impairment
G42 Ear/Throat
G43 Heart and Circulatory System
G44 Kidney
G45 Lung
G48 Brain Disorders
G50 Nerve, Muscle, and Bone Diseases
G51 Arthritis
G54 Epilepsy
G60 Allergy Related Diseases
G61 Asthma
G70 Digestive Diseases, Disorders
G80 Specifically Named Diseases
G81 AIDS
G83 Alzheimer's
G84 Autism
G90 Medical Disciplines
G92 Biomedicine, Bioengineering
G94 Geriatrics
G96 Neurology, Neuroscience
G98 Pediatrics
G9B Surgery
G99 Diseases, Disorders, Medical Disciplines N.E.C.*

H Medical Research

H01 Alliance/Advocacy Organizations
H02 Management & Technical Assistance
H03 Professional Societies & Associations
H05 Research Institutes and/or Public Policy Analysis
H11 Single Organization Support
H12 Fundraising and/or Fund Distribution
H19 Nonmonetary Support N.E.C.*
H20 Birth Defects, Genetic Diseases Research
H25 Down's Syndrome
H30 Cancer Research
H40 Specific Organ Research
H41 Eye
H42 Ear and Throat
H43 Heart and Circulatory
H44 Kidney
H45 Lung
H48 Brain Disorders
H50 Nerve, Muscle, and Bone Research
H51 Arthritis
H54 Epilepsy Research
H60 Allergy Related Diseases Research
H61 Asthma
H70 Digestive Diseases/Disorders Research
H80 Specifically Named Diseases Research
H81 AIDS
H83 Alzheimer's
H84 Autism
H90 Medical Specialty Research
H92 Biomedicine, Bioengineering
H94 Geriatrics
H96 Neurology, Neuroscience
H98 Pediatrics Research
H9B Surgery
H99 Other Medical Research N.E.C.*

I Crime, Legal Related

I01 Alliance/Advocacy Organizations
I02 Management & Technical Assistance
I03 Professional Societies & Associations
I05 Research Institutes and/or Public Policy Analysis
I11 Single Organization Support
I12 Fundraising and/or Fund Distribution
I19 Nonmonetary Support N.E.C.*
I20 Crime Prevention N.E.C.
I21 Delinquency Prevention
I23 Drunk Driving Related
I30 Correctional Facilities N.E.C.
I31 Transitional Care, Half-Way House for Offenders/Ex-Offenders
I40 Rehabilitation Services for Offenders
I43 Services to Prisoners/Families
I44 Prison Alternatives
I50 Administration of Justice, Courts (Court Administration, Court Reform, Alternatives to Litigation and Sentencing)
I51 Dispute Resolution/Mediation Services
I60 Law Enforcement Agencies (Police Departments)
I70 Protection Against and Prevention of Neglect, Abuse, Exploitation
I71 Spouse Abuse, Prevention of
I72 Child Abuse, Prevention of
I73 Sexual Abuse, Prevention of
I80 Legal Services
I83 Public Interest Law/Litigation
I99 Crime, Legal Related N.E.C.*

J Employment, Job Related

J01 Alliance/Advocacy Organizations
J02 Management & Technical Assistance
J03 Professional Societies & Associations
J05 Research Institutes and/or Public Policy Analysis
J11 Single Organization Support
J12 Fundraising and/or Fund Distribution
J19 Nonmonetary Support N.E.C.*
J20 Employment Procurement Assistance and Job Training
J21 Vocational Counseling/Guidance/Testing
J22 Employment Training
J30 Vocational Rehabilitation (includes Job Training and Employment for Disabled and Elderly)
J32 Goodwill Industries
J33 Sheltered Remunerative Employment, Work Activity Center N.E.C.*
J40 Labor Unions/Organizations
J99 Employment, Job Related N.E.C.

K Agriculture, Food, Nutrition

K01 Alliance/Advocacy Organizations
K02 Management & Technical Assistance

K03 Professional Societies & Associations
K05 Research Institutes and/or Public Policy Analysis
K11 Single Organization Support
K12 Fundraising and/or Fund Distribution
K19 Nonmonetary Support N.E.C.*
K20 Agricultural Programs
K25 Farmland Preservation
K26 Livestock Breeding, Development, Management
K28 Farm Bureau
K30 Food Service, Free Food Distribution Programs
K31 Food Banks, Food Pantries
K34 Congregate Meals
K35 Organization-Sponsored Eatery or Agency
K36 Meals on Wheels
K40 Nutrition Programs
K50 Home Economics
K99 Other Food, Agriculture, Nutrition N.E.C.*

L Housing, Shelter

L01 Alliance/Advocacy Organizations
L02 Management & Technical Assistance
L03 Professional Societies & Associations
L05 Research Institutes and/or Public Policy Analysis
L11 Single Organization Support
L12 Fundraising and/or Fund Distribution
L19 Nonmonetary Support N.E.C.*
L20 Housing Development, Construction, Management
L21 Public Housing
L22 Senior Citizens' Housing, Retirement Communities
L25 Housing Rehabilitation
L30 Housing Search Assistance
L40 Low-Cost Temporary Housing (includes Youth Hostels)
L41 Temporary Shelter for the Homeless
L50 Housing Owners, Renters Organizations
L80 Other Housing Support Services
L81 Home Improvement/Repairs
L82 Housing Expense Reduction Support, Rent Assistance
L99 Other Housing, Shelter N.E.C.*

M Public Safety, Disaster Preparedness and Relief

M01 Alliance/Advocacy Organizations
M02 Management & Technical Assistance
M03 Professional Societies & Associations
M05 Research Institutes and/or Public Policy Analysis
M11 Single Organization Support
M12 Fundraising and/or Fund Distribution
M19 Nonmonetary Support N.E.C.*
M20 Disaster Preparedness and Relief Service
M23 Search and Rescue Services
M24 Fire Prevention/Protection/Control
M40 Safety Education
M41 First Aid Training
M42 Automotive Safety
M99 Other Public Safety, Disaster Preparedness and Relief N.E.C.*

N Recreation, Sports, Leisure, Athletics

N01 Alliance/Advocacy Organizations
N02 Management & Technical Assistance
N03 Professional Societies & Associations
N05 Research Institutes and/or Public Policy Analysis
N11 Single Organization Support
N12 Fundraising and/or Fund Distribution
N19 Nonmonetary Support N.E.C.*
N20 Recreational and Sporting Camps (Day, Overnight, etc.)
N30 Physical Fitness/Community Recreational Facilities
N31 Community Recreational Centers
N32 Parks and Playgrounds
N40 Sports Training Facilities
N50 Recreational, Pleasure, or Social Club
N52 County/Street/Civic/Multi-Arts Fairs and Festivals
N60 Amateur Sports Clubs, Leagues
N61 Fishing and Hunting Clubs
N62 Basketball
N63 Baseball, Softball (includes Little Leagues)
N64 Soccer Clubs/Leagues
N65 Football Clubs/Leagues
N66 Tennis and Racquet Sports Clubs/Leagues
N67 Swimming, Water Recreation
N68 Winter Sports (Snow and Ice)
N69 Equestrian, Riding
N6A Golf (Country Clubs, use N50)
N70 Amateur Sports Competitions
N71 Olympics Committees and Related International Competitions
N72 Special Olympics
N80 Professional Athletic Leagues
N99 Other Recreation, Sports, or Leisure Activities N.E.C.*

O Youth Development

O01 Alliance/Advocacy Organizations
O02 Management & Technical Assistance
O03 Professional Societies & Associations
O05 Research Institutes and/or Public Policy Analysis
O11 Single Organization Support
O12 Fundraising and/or Fund Distribution
O19 Nonmonetary Support N.E.C.*
O20 Youth Centers and Clubs (includes Boys/Girls Clubs)—Multipurpose
O21 Boys Clubs
O22 Girls Clubs
O23 Boys and Girls Clubs (Combined)
O30 Adult, Child Matching Programs
O31 Big Brother, Big Sisters
O40 Scouting
O41 Boy Scouts
O42 Girl Scouts
O43 Camp Fire
O50 Youth Development Programs
O51 Community Service Clubs, Youth Development
O52 Agricultural, Youth Development
O53 Business, Youth Development
O54 Citizenship Programs, Youth Development
O55 Religious Leadership, Youth Development
O99 Other Youth Development N.E.C.*

P Human Services

P01 Alliance/Advocacy Organizations
P02 Management & Technical Assistance

P03 Professional Societies & Associations
P05 Research Institutes and/or Public Policy Analysis
P11 Single Organization Support
P12 Fundraising and/or Fund Distribution
P19 Nonmonetary Support N.E.C.*
P20 Human Service Organizations
P21 American Red Cross
P22 Urban League
P24 Salvation Army
P26 Volunteers of America
P27 YMCA, YWCA, YWHA, YMHA
P28 Neighborhood Center, Settlement House
P29 Thrift Shops
P30 Children's and Youth Services
P31 Adoption
P32 Foster Care
P33 Child Day Care
P40 Family Services
P42 Single Parent Agencies/Services
P43 Family Violence Shelters and Services
P44 Homemaker, Home Health Aide
P45 Family Services (Adolescent Parents)
P46 Family Counseling, Marriage Counseling
P50 Personal Social Services
P51 Financial Counseling, Money Management
P52 Transportation (Free or Subsidized)
P58 Gift Distribution
P60 Emergency Assistance (Food, Clothing, Cash)
P61 Travelers' Aid
P62 Victims' Services
P70 Residential, Custodial Care (Group Home)
P72 Half-Way House (Short-Term Residential Care)
P73 Group Home (Long-Term, Primarily Assisted Living)
P74 Hospice
P75 Senior Continuing Care Communities
P80 Services to Promote the Independence of Specific Populations
P81 Senior Centers/Services
P82 Developmentally Disabled Services/Centers
P84 Ethnic/Immigrant Services
P85 Homeless Services/Centers

P86 Blind/Visually Impaired Centers, Services
P87 Deaf/Hearing Impaired Centers, Services
P99 Human Services—Multipurpose & Other N.E.C.*

Q International, Foreign Affairs, and National Security

Q01 Alliance/Advocacy Organizations
Q02 Management & Technical Assistance
Q03 Professional Societies & Associations
Q05 Research Institutes and/or Public Policy Analysis
Q11 Single Organization Support
Q12 Fundraising and/or Fund Distribution
Q19 Nonmonetary Support N.E.C.*
Q20 Promotion of International Understanding
Q21 International Cultural Exchange
Q22 International Student Exchange and Aid
Q23 International Exchanges
Q30 International Development, Relief Services
Q31 International Agricultural Development
Q32 International Economic Development
Q33 International Relief
Q40 International Peace and Security
Q41 Arms Control, Peace Organizations
Q42 United Nations Association
Q43 Domestic National Security (includes Military and Defense Issues)
Q70 International Human Rights
Q71 International Migration, Refugee Issues
Q99 International, Foreign Affairs and National Security N.E.C.*

R Civil Rights, Social Action, Advocacy

R01 Alliance/Advocacy Organizations
R02 Management & Technical Assistance
R03 Professional Societies & Associations
R05 Research Institutes and/or Public Policy Analysis
R11 Single Organization Support

R12 Fundraising and/or Fund Distribution
R19 Nonmonetary Support N.E.C.*
R20 Civil Rights, Advocacy for Specific Groups
R22 Minority Rights
R23 Disabled Persons' Rights
R24 Women's Rights
R25 Seniors' Rights
R26 Lesbian/Gay Rights
R30 Intergroup/Race Relations
R40 Voter Education/ Registration
R60 Civil Liberties Advocacy
R61 Reproductive Rights
R62 Right to Life
R63 Censorship, Freedom of Speech, and Press Issues
R67 Right to Die, Euthanasia Issues
R99 Civil Rights, Social Action, & Advocacy N.E.C.*

S Community Improvement, Capacity Building

S01 Alliance/Advocacy Organizations
S02 Management & Technical Assistance
S03 Professional Societies & Associations
S05 Research Institutes and/or Public Policy Analysis
S11 Single Organization Support
S12 Fundraising and/or Fund Distribution
S19 Nonmonetary Support N.E.C.*
S20 Community/Neighborhood Development, Improvement
S21 Community Coalitions
S22 Neighborhood/Block Association
S30 Economic Development
S31 Urban, Community
S32 Rural
S40 Business and Industry
S41 Promotion of Business (Chambers of Commerce)
S43 Management Services for Small Business/Entrepreneurs
S46 Boards of Trade
S47 Real Estate Organizations
S50 Nonprofit Management
S80 Community Service Clubs (Kiwanis, Lions, Jaycees, etc.)
S81 Women's Service Clubs
S82 Men's Service Clubs
S99 Community Improvement, Capacity Building N.E.C.*

T Philanthropy, Voluntarism, and Grantmaking

T01 Alliance/Advocacy Organizations
T02 Management & Technical Assistance
T03 Professional Societies & Associations
T05 Research Institutes and/or Public Policy Analysis
T11 Single Organization Support
T12 Fundraising and/or Fund Distribution
T19 Nonmonetary Support N.E.C.*
T20 Private Grantmaking Foundations
T21 Corporate Foundations
T22 Private Independent Foundations
T23 Private Operating Foundations
T30 Public Foundations
T31 Community Foundations
T40 Voluntarism Promotion
T50 Philanthropy/Charity/Voluntarism Promotion (General)
T70 Fundraising Organizations that Cross Categories (includes Community Funds/Trusts and Federated Giving Programs), e.g., United Way
T90 Named Trusts/Foundations N.E.C.*
T99 Other Philanthropy, Voluntarism, and Grantmaking Foundations N.E.C.*

U Science and Technology Research Institutes

U01 Alliance/Advocacy Organizations
U02 Management & Technical Assistance
U03 Professional Societies & Associations
U05 Research Institutes and/or Public Policy Analysis
U11 Single Organization Support
U12 Fundraising and/or Fund Distribution
U19 Nonmonetary Support N.E.C.*
U20 Science, General (includes Interdisciplinary Scientific Activities)
U21 Marine Science and Oceanography
U30 Physical Sciences/Earth Sciences Research and Promotion
U31 Astronomy (includes Observatories)
U33 Chemistry, Chemical Engineering (includes Polymer Science)

U34 Mathematics
U36 Geology
U40 Engineering and Technology Research, Services
U41 Computer Science
U42 Engineering
U50 Biological, Life Science Research (includes Marine Biology, Physiology, Biochemistry, Genetics, Biotechnology, etc.)
U99 Science & Technology Research Institutes, Services N.E.C.*

V Social Science Research Institutes

V01 Alliance/Advocacy Organizations
V02 Management & Technical Assistance
V03 Professional Societies & Associations
V05 Research Institutes and/or Public Policy Analysis
V11 Single Organization Support
V12 Fundraising and/or Fund Distribution
V19 Nonmonetary Support N.E.C.*
V20 Social Science Research Institutes, Services
V21 Anthropology, Sociology
V22 Economics (as a Social Science)
V23 Behavioral Science
V24 Political Science
V25 Population Studies, Demographics (includes Geography)
V26 Law, International Law, and Jurisprudence
V30 Interdisciplinary Research
V31 Black Studies
V32 Women's Studies
V33 Ethnic Studies
V34 Urban Studies
V35 International Studies
V36 Gerontology
V37 Labor Studies
V99 Social Science Research Institutes, Services N.E.C.*

W Public, Society Benefit

W01 Alliance/Advocacy Organizations
W02 Management & Technical Assistance
W03 Professional Societies & Associations
W05 Research Institutes and/or Public Policy Analysis

W11 Single Organization Support
W12 Fundraising and/or Fund Distribution
W19 Nonmonetary Support N.E.C.*
W20 Government and Public Administration
W22 Public Finance, Taxation, Monetary Policy
W24 Citizen Participation
W30 Military/Veterans' Organizations
W40 Public Transportation Systems and Services
W50 Telephone, Telegraph, and Telecommunications Services
W60 Financial Institutions/Services (Non-Government Related)
W61 Credit Unions
W70 Leadership Development
W80 Public Utilities
W90 Consumer Protection and Safety
W99 Public, Society Benefit—Multipurpose & Other N.E.C.*

X Religion, Spiritual Development

X01 Alliance/Advocacy Organizations
X02 Management & Technical Assistance
X03 Professional Societies & Associations
X05 Research Institutes and/or Public Policy Analysis
X11 Single Organization Support
X12 Fundraising and/or Fund Distribution
X19 Nonmonetary Support N.E.C.*
X20 Christian
X21 Protestant
X22 Roman Catholic
X30 Jewish
X40 Islamic
X50 Buddhist
X70 Hindu
X80 Religious Media, Communications Organizations
X81 Religious Film & Video
X82 Religious Television
X83 Religious Printing, Publishing
X84 Religious Radio
X90 Interfaith Issues
X99 Religious Related, Spiritual Development N.E.C.*

Y Mutual/Membership Benefit Organizations, Other

Y01 Alliance/Advocacy Organizations
Y02 Management & Technical Assistance
Y03 Professional Societies & Associations
Y05 Research Institutes and/or Public Policy Analysis
Y11 Single Organization Support
Y12 Fundraising and/or Fund Distribution
Y19 Nonmonetary Support N.E.C.*
Y20 Insurance Providers/ Services (other than Health)
Y22 Benevolent Life Insurance Association, Mutual Irrigations and

Telephone Companies and like Organizations
Y23 Mutual Insurance Company or Association
Y24 Supplemental Unemployment Compensation
Y25 State Sponsored Worker's Compensation Reinsurance Organizations
Y30 Pension and Retirement Funds
Y33 Teachers' Retirement Fund Association
Y34 Employee Funded Pension Trust
Y35 Multi-Employer Pension Plan
Y40 Fraternal Beneficiary Societies

Y42 Domestic Fraternal Societies
Y43 Voluntary Employees Beneficiary Associations (Non-Government)
Y44 Voluntary Employees Beneficiary Associations (Government)
Y50 Cemeteries and Burial Services
Y99 Mutual/Membership Benefit Organizations, Other N.E.C.*

Z Unknown

Z99 Unknown

*N.E.C. = Not Elsewhere Classified