Final Steps for Giving Tuesday 2023

November 28, 2023



Submit Your Questions!

This is being recorded. The recording will be available on the /trainings page by **November 8.**

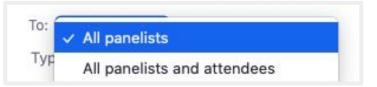
If you have questions or comments throughout our training, please write in using your Zoom webinar attendee panel.

Introduce yourself! Name, location, organization.

GiveGab is becoming 🤑 Bonterra.



Chat Box





Q&A

Please input your question	
Send Anonymously	Send

Meet the Team







Erik Ader

Associate Project Manager Ashley Rogers

Associate Project Manager

Emily Segada

Associate Project Manager Kaitie Branton

Project Manager

Agenda



• Giving Tuesday Overview

- Registering/Creating your Profile
 - Your Checklist for Success
 - After Giving Tuesday
 - Next Steps
 - Q&A

Giving Tuesday Overview

matchday.wkcf.org | 1burkegives.org | 209gives.org | give731.org/

November 28th 12:00AM - 11:59PM

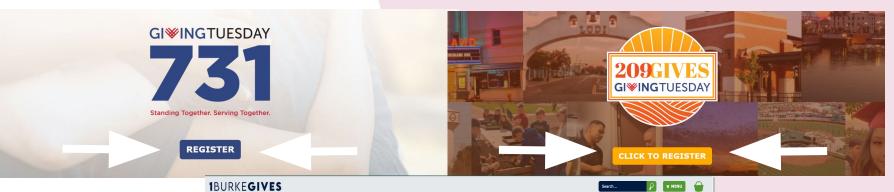
• There's still time to register!



- Registration is open for 731 until November 9
- Registration is open for 209Gives Giving Tuesday until November 8
- 1BurkeGives Registration is closed! Reach out if you have questions!
- MatchDay registration is handled by Stacie Hahn, please contact her directly for registration and questions at stacie@wkcf.org
- Every nonprofit conducts their own unique campaign to market and share with their supporters

Registering and Completing your Profile for Giving Tuesday







Registration Closes November 3rd

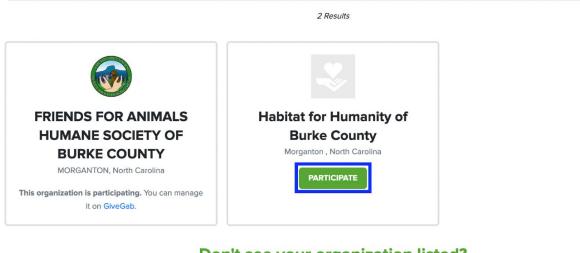
1BURKE**GIVES**



Find Your Organization

and participate in 1BurkeGives

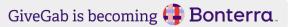
human



Don't see your organization listed?

You can create an organization by clicking the button below.

ADD MY ORGANIZATION





Organization Name * <i>required</i>	Logo
Street Address Line 1 * <i>required</i>	
Street Address Line 2	Select Image
City * required	Remove Image should be 5MB max and a JPG, JPEG
State * required ZIP/Postal Code * re	quired or PNG file type. Recommended dimensions: 300x300.
Not located in the United States?	
Click 'Continue' to complete your re	egistration for
1BurkeGive	S
Continue	
GiveGab is becoming 🐫 Bonte	rra



209Gives - Giving Tuesday 2023

Organization Name * required		Logo
Street Address Line 1 * <i>required</i>		
Street Address Line 2		Select Image
City * required		Remove Image should be 5ME max and a JPG, JPEG
State * required	ZIP/Postal Code * required	or PNG file type. Recommended dimensions: 300x300.
Not located in the United State	es?	7
Click 'Cor	ntinue' to complete your registration fo	n
209Gives	s - Giving Tuesday 2	2023
	Continue	

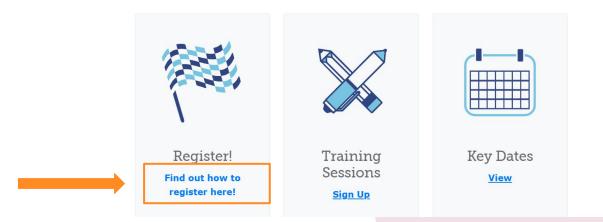


Nonprofit Toolkit

Getting Started Next Steps Spread the Word Give Thanks

Psst! Remember to Register Your Organization to Participate by November 10!

1. Getting Started



Get Verified on GiveGab

V

Complete Your Verification

Set Up Donations Documents

Set Up Donations

State Charitable Solicitation Compliance Attestation

I attest that my organization is compliant with applicable state fundraising requirements in the states in which I may solicit donors using the GiveGab platform. I understand that GiveGab does not solicit donors.

This confirmation is required to collect donations on GiveGab. Learn more about state charitable solicitation compliance.



IRS Verification

If you complete the Payment Processor Verification below, you do not need to submit this IRS Verification section.

EIN/Tax ID

Please enter the 9 digits without the dash. Don't have your EIN? Search <u>here</u>.

Save

Payment Processor Verification

Verify Your Organization

Get Verified to Collect Donations

Status: Incomplete

Please provide your organization's information and verify you can collect donations in your state **here**.

Confirm State Fundraising Compliance

Add Bank Info

Is your profile complete?

Have you:

- Added your logo **and** a cover photo?
- Shared an authentic story?
- Set goals?
- Included clear calls to action?
- Featured visual content?
- Highlighted donation levels?
- Invited your fundraisers?

	Add Your Organization's Info	>
~ /	Add Your Story	>
~ (Get Verified to Collect Donations	>
~ /	Add Donation Levels	>
~ /	Add a 'Thank You' Message	>
~ /	Add Fundraisers	>

Key Dashboard Tools

Donation Tools



Hanage Sponsor Matching

Manage Donations

Embed a Donate Button

Get Prepared

Webinars and Workshops

Giving Day Toolkit

GGChat

Other Actions

- Dengagement Opportunities
- Add External Fund
- Nanage Support Areas
- View Registration Info

B View Your Profile

Share Your Page

https://www.401gives.org/organizations/center-for-media

9 G

Will you have cash or check gifts?

- Add cash and check donations to your Giving Tuesday totals
- See "Donation Tools" on your admin dashboard below your checklist
- Attribute to a support area or fundraiser
- Receipts can be sent to donors when an email address is included



Have you secured a matching gift?



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Why?

- Organizations who set up a Match or Challenge for
 Giving Tuesday on average 4x more in 2021
- Strategize
 - Set up your match in a way that draws donor attention
 - Credit the sponsors to cross-promote
- There's still plenty of time to start this year!
- First time? Keep it simple.
- **Pro Tip:** Watch the Matches & Challenges training

Your Matching To-Do List

- 🔽 🛛 Identify sponsors to ask
- Secure commitment
- Add Matches and Challenges to your Giving Tuesday profile
- Verify your match setup with GiveGab support
- Curate communications to highlight your match

Do you have ambassadors?

• Expand your organization's reach by asking individuals to share your page

- Go one step further: Ask them host their very own fundraising page (Peer-to-Peer)
- Anyone can be an ambassador or a fundraiser
- **Pro Tip:** Watch the Peer-to-Peer Fundraiser training video



Setting Up For Success

- Set up a quick info session for Ambassadors and Peer-to-Peer Fundraisers
- Walk them through the **Giving Tuesday Fundraiser Guide**
- Communicate your organization's goals

- Create a simple, suggested timeline for communications
- Provide them with the links they need to share out
- Walk P2P Fundraisers through creating their profile

How to Engage Your Supporters



GiveGab is becoming 🜗 Bonterra.

• Utilize social media tools

- Get creative with your platforms!
- Share your goals for Giving Tuesday and continue to keep your supporters updated
- Share personal stories from your volunteers, staff, benefactors, etc
- Host a "Take Over" on social media
- Have clear Calls to Action for your supporters in your communications

How will you communicate?



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• Utilize multiple online channels

- Social Media
- Email and direct mail

communications

- C.O.P.E. Create Once, Post Everywhere!
- Curate authentic visual content
- Check out Giving Tuesday's social media downloads <u>here</u>!
- **Pro Tip:** Create QR codes for your profile

Do you have a communications plan?

- Plan your online communications ahead of the day
 - How many posts and when?
 - What will your content look like? Examples below:
 - Announcement/Save the Date
 - Campaign Countdown
- No need to start from scratch! Customize the templates available in your Giving Tuesday Nonprofit Toolkit



Building Board Support

- Leverage your board members and their passion for your cause!
- Have a Giving Tuesday kickoff at your next board meeting
- Provide your board members with clear opportunities and steps to help your organization reach your Giving Tuesday goals
- Leverage your board members as P2P Fundraisers
- Encourage your board members to support you on Giving Tuesday with matching funds, social sharing, and promotion of your participation



Your Nonprofit Toolkit

The Nonprofit Toolkit has valuable resources for all your Giving Tuesday needs.

- Email Templates
- Communication Guide
- Resources for board members, volunteers, staff and fundraisers
- Training videos for fundraising strategies!



Your Success Checklist

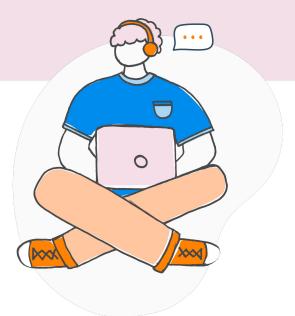
Registered?

- Ready for Donations?
- The Perfect Profile
- Gamify with Matches & Challenges
- Engage Ambassadors
- Prepare Communications



Post-Giving Tuesday Success

How will you get your donations?



- Donations will be deposited on a rolling basis 5-7 business days after a gift is made
- Deposits will appear on your account from "Stripe"
- Reference your **new** Financials report to reconcile deposits!

Finding Your Donor Data

GiveGab



Big Brothers and Big Sisters of Pawnee

Home	
Fundraising Campaigns	

C Events

O Giving Days

E Reports Donations

Financials

Ö Manage Organization

×

	8/12/2020	Kyle Cundy
	6/3/2020	kyle Cundy
	3/27/2020	Bridget Cafaro
1	1/16/2019	McKenna Prize
L	9/27/2018	Jesse Saldana
L	6/20/2018	Rebekah Casad
	View All Donat	ions

Admin Dashboard

Recent Donations

Date	Donor Name	Amount
9/24/2020	Kyle Cundy	\$100.00
9/10/2020	Kyle Cundy	\$100.00
9/2/2020	kyle Cundy	\$1,000.00
8/12/2020	Board of Giving Theatre	\$100.00
8/12/2020	Kyle Cundy	\$100.00
6/3/2020	kyle Cundy	\$100.00
3/27/2020	Bridget Cafaro	\$1,000.00
1/16/2019	McKenna Prize	\$2,000.00
9/27/2018	Jesse Saldana	\$9,999.00
6/20/2018	Rebekah Casad	\$5.00

Filtering Your Data

		Donat	ions							
Pawnee Public Librar	У		dates and times			splayed in your compute I appear in UTC to assis				
Home		Search by na		200					the bo the	
Pawnee Gives (Support))		ys & Community (Giv 👻		All Campaigns	×		Donation Type	•
🖹 Reports	*	Actions	Donation ID	Date	0	End Donor		8	Intend	led Donatic
Donations	•	গ্রি 🖍 🕇	6554	11/22, 12:42		katrina grein katrina@givegab.com			\$100.0	00

Exporting Your Donor Data

🔝 🖍 🕂 5	467 2/10/2 10:40A		\$5.00
🔝 🖍 🕇 5	439 2/2/20 2:23PM	,	\$25.00
🔝 🖍 🕂 5	438 2/2/20 2:21PM		\$25.00
 Page Export CSV 	2 of 2 Edit Bank Account	Info	
	Viewing	g Dashboard for Pawne	e Public Library 🔺 🖈

How will you thank your donors?

- Start during and right after the day!
- Treat your donors like your heroes
- Talk about how their gift had a tangible impact, and what you were able to achieve as a result
- Review your donor data, compare it to previous years
- Watch the **available training** on Donor Stewardship!



How will you thank your donors?

- Pre-schedule general messaging to all supporters
 - Social media posts and overall success update
 - Thank You email to your organization's email list
- Follow up with individual donors

- Access their contact information in your GiveGab Dashboard, keep an eye out for anonymity!
- Highlight impact of donor-funded projects with updates
 - What did these donors do for your organization as a result?
 - This outreach can happen a few weeks after

'Thank You' Resources

- Customizable Email Templates and Guides for stewardship
- Sample Social Media Posts and Best Practices
- Resources for Board Members and P2P
 Fundraisers
- Blog Articles and How-To Videos from GiveGab



Key Takeaways

- Make sure your profile reflects your story and your organization's voice
- Use authentic, visual content
- Work with your top supporters to be ambassadors or fundraisers
- Secure potential matches
- Develop a stewardship plan for your donors

Final Checklist

- Ensure you are verified to collect donations in GiveGab
- Keep an eye out for important emails!
- Follow Giving Tuesday on Social Media and use #RCCGivingTuesday, #1burkegives #GivingTuesday731 Hashtags
- Watch on-demand training course videos
- Check out the Nonprofit Toolkit



How We Support You

- Visit Our Help Center
 - <u>support.givegab.com</u>
- Check Out Our Blog
 - <u>givegab.com/blog</u>
- Send us an Email

GiveGab is becoming 🜗 Bonterra.

- <u>CustomerSuccess@givegab.com</u>
- Chat with GiveGab's Customer Success Team

Start a conver	rsation
	Our usual reply time
	S onder i nour
> Send us	s a message
See all your con	versations

Chat with GiveGab's Customer Success Team whenever you have questions or need a hand! Just look for the little blue chat bubble.





November 28, 2023